

# RAMSAY CORPORATION

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13 March, 2020

To Our Valued Clients,

Ramsay Corporation is taking precautions regarding the current evolution of the Coronavirus COVID-19 pandemic. We are operating at a stage of heightened awareness and enforcing common sense practices around health and hygiene to ensure we maintain a healthy workforce and are able to maintain service levels. Should the need arise, the majority of our workforce is able to work remotely. We do not anticipate any interruption in product availability, but we are monitoring and will notify customers of any material or service delivery impacts.

We are eliminating non-essential business travel in light of the COVID-19 pandemic. Many of our validation services can be provided remotely via a web meeting platform, so it would not be necessary to postpone planned meetings. We will regularly review this policy and update as the situation changes.

This process will stay in place until further notice. We are monitoring Centers for Disease Control (CDC) and Federal Emergency Management Agency (FEMA), as well as the Allegheny County Health Department.

If you have any questions or concerns, please use the contact information above.

Sincerely,



Roland T. Ramsay, Ph.D., ABPP  
President, Ramsay Corporation